

**Town of Stow
Capital Planning Committee
Meeting Minutes
February 5, 2015**

7:45 PM: Call to Order

- After a duly published notice, the Capital Planning Committee convened at the Town Building and the meeting was called to order.
- Committee members in attendance: Dave Arsenault, Charlie Kern, Myie Yvanovich, Steve Jelinek, Ross Perry

7:45 PM: Steve Jelinek (Chair) opened the meeting

- Ross Perry moved to approve the January 22 meeting minutes; Steve Jelinek seconded. Minutes were unanimously approved
- Charlie Kern will attend STOWS meeting scheduled for Feb. 18

8:00PM Stow Recreation Department – Laura Greenough

- Pine Bluffs improvements - \$242K in CPC funds – total project estimated cost is \$258K,\$16.0K will be funded through donations and Stow Rec revolving account
- CPC has approved plan/Recreation Dept. has not yet met with Finance or Selectman
- Plan includes pavilion/storage/additional restroom facilities/changing rooms
- Board of Health has advocated for additional restrooms and has made them a requirement for summer camp
- Timing – April 1 commencement/June 1 completion
- Managed by Rec Commission/Craig Martin
- Last year \$11K was approved for the purchase of a trailer and mower. Rec needs a tractor has been sharing with cemetery. Sharing is not efficient. Preference is for the Town to purchase a larger tractor for the Cemetery Department and allow Recreation to take over use of the smaller tractor currently owned by the Cemetery Department

▪ **8:30P Cemetery Department – GH Gledhill (Superintendent), Ken Banks & Gerry Kunst (Committee Members)**

- Request \$25,749 to purchase Kubota tractor and trailer
- Existing equipment too small need one that is more efficient for the work and more stable with higher clearance
- Difficult to schedule sharing equipment with Rec Department
- Superintendent noted that this year they have been asked by the Town Administrator to use the tractor to assist with snow removal in town and they expect this service will continue in the future
- If expenditure is not approved they will make do with existing equipment

9:20PM Ross Perry moved that the meeting be adjourned. Myie Yvanovich seconded the motion. All approved.

